

**Remote meeting**  
**Minutes of a meeting of the**  
**East Area Planning Committee**  
**on Wednesday 4 November 2020**

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**Committee members present:**

Councillor Taylor (Chair)	Councillor Tanner (Vice-Chair)
Councillor Altaf-Khan	Councillor Aziz
Councillor Chapman	Councillor Clarkson
Councillor Harris (for Councillor Roz Smith)	Councillor Lloyd-Shogbesan
Councillor Simm	

**Officers present for all or part of the meeting:**

Sally Fleming, Planning Lawyer  
Hayley Jeffery, Development Management Team Leader  
Andrew Murdoch, Development Management Service Manager  
Sarah Orchard, Senior Planner  
Jennifer Thompson, Committee and Members Services Officer

**Apologies:**

Councillor Roz Smith sent apologies.  
Substitutes are shown above.

**39. Declarations of interest**

**20/01316/FUL** - Councillor Tanner declared that whilst he had been a Member who had called in this item he had not made his mind up on the matter and came to the meeting with a completely open mind.

**40. 20/01316/FUL - Holy Trinity Church, Trinity Road Oxford**

The Committee considered an application for planning permission for the erection of a single storey extension to north elevation (revised site location plan) at Holy Trinity Church, Trinity Road, Oxford.

Jenifer Carpenter, on behalf of the Holy Trinity Preservation Group, spoke against the application, outlining concerns about disturbance to the graves and flooding from foul and surface water.

Rev Dr Laura Biron-Scott (the Vicar) and Christian Randall (the Architect) spoke in support of the application.

The Planning Officer and legal adviser confirmed that the disturbance of graves was not a material planning consideration, and was covered by other legislation and ecclesiastical requirements.

On being proposed, seconded and put to the vote, the Committee agreed with the officer's recommendation to approve the application.

**East Area Planning Committee resolved to:**

1. **approve application 20/01316/FUL** for the reasons given in the report and subject to the 11 required planning conditions and 2 informatives set out in section 12 of the report and grant planning permission; and
2. **delegate authority** to the Head of Planning Services to finalise the recommended conditions as set out in the report including such refinements, amendments, additions and/or deletions as the Head of Planning Services considers reasonably necessary.

**41. Minutes**

The Committee resolved to approve the minutes of the meeting held on 7 October 2020 as a true and accurate record.

**42. Forthcoming applications**

The Committee noted the list of applications expected at future meetings.

**43. Dates of future meetings**

The Committee noted that the next meeting would be held remotely on 2 December starting at 3.00pm.

**The meeting started at 3.00 pm and ended at 3.30 pm**

**Chair .....**

**Date: Wednesday 13 January 2021**

Note: the 2 December meeting did not take place due to lack of business.

*When decisions take effect:*

*Planning Committees: after the call-in and review period has expired and the formal decision notice is issued*

*Details are in the Council's Constitution.*